

## Food Tent Volunteers

Thank you for volunteering to help with the Hike for Safe Haven! Please arrive at your shift start time (8:00a.m. or 10:30a.m.) **When you arrive, check in at the Volunteer Registration table, and then proceed to your assigned area.**

### Breakfast Volunteers (8:00a-11:00a)

- Help set up the Food Tent Area
- Put out the "food donated by" signs near the food that was donated (e.g. fruit, cupcakes)
- You will set out the breakfast food, direct hikers to the coffee station (White Bison tent located near the food tent) and clean up the breakfast items before lunch. You may start helping to set up for lunch.
- Please monitor the trash/recycling and empty (or let the volunteer table know it needs to be emptied)

### Lunch Volunteers (10:30a-1:30p)

- Help clean up from breakfast
- Set up for lunch: The Food Tent leads will give you instructions.
- **You will not be doing any cooking.** Lunch is pizza from Domino's, BBQ from Witt's, chips, fruit from Produce Place.
- Food Service: When Hikers begin returning from the trail around 10:45 a.m., volunteers will take their stations for food service (be sure to wear gloves). You will be stationed between the tables. Hikers will go down the line and ask each Hiker what they would like. To ensure food safety, you will put the item on the plate for them. The Hikers will move down the line to pick up chips and condiments. White Bison bottled water will be at the end of the line. If this runs out, check the White Bison tent for more water.
- A couple of volunteers will be assigned to be food runners for the VIP Sponsor tent. Let them take the food needed for that tent.
- A couple of volunteers will be assigned to be greeters to direct people to the start of the food lines and some volunteers posted at the start of the food line to also greet and direct. Greet people warmly, let them know what is for lunch and how things flow.
- A couple of volunteers will be assigned to the end of the lunch line to let people know that they can take a blanket and sit on the lawn/at tables to enjoy lunch, music, and booths. Offer to help carry items for people, etc. \*especially if they have children\*.
- Volunteers should also monitor the trash/recycle.
- *If* there are enough volunteers, one or two could also be at the blankets table to help hand those out.
- When lunch crowd dwindles, you will help **clean up** and pack up the food tent. Cleaning up is a process, thank you for helping do this-- it is a BIG HELP.



**HIKE**  
*for SAFE HAVEN*

## Food Tent Volunteer Details

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## FOOD TENT LAYOUT

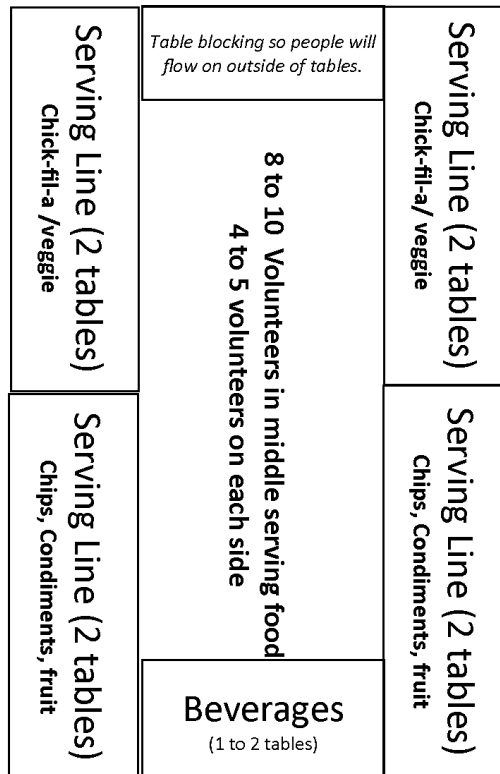
**Need:**  
12- 8 ft tables  
4- chairs

### Cooking Area

This area is a bit farther away than depicted in this illustration. Cooking area will have a grill for veggie burgers.

2 Volunteers closest to cooking area also act as runners to replenish food as needed

Volunteers posted to welcome people to food tent. Let them know they can go down both sides.



Volunteers outside of tent to greet and direct hikers to enter the tent from the back

Volunteers outside of tent as people get their food to tell people they can grab a blanket to sit on lawn to enjoy lunch

**Event Area is this way.**

(Food tent is placed parallel to event field with flow such that people will get food and finish line in the event area.)